

MEMORANDUM OF UNDERSTANDING (MOU)

BETWEEN

DEPARTMENT OF YOUTH DEVELOPMENT  
MINISTRY OF YOUTH & SPORTS  
GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

AND

ADVANCING PUBLIC INTEREST TRUST (APIT)

August 2016.

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

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### MEMORANDUM OF UNDERSTANDING (MOU)

#### **Background:**

To transform the unemployed youth into organized, disciplined and productive workforce and prepare the unemployed youths for self-employment and wage employment at home and abroad by providing skill development training and micro-credit support the Government created Ministry of Youth & Sports in 1978 and Department of Youth Development (DYD) in 1981. Since its inception, the Department has been extending multifarious training, guidance and support to the youths. To harness their potentialities properly and transform them into human resource has been the mission of DYD. Since the inception (1981) of the Department of Youth Development and till March 2016 a total number of 47,25,383 youths (male & female) have been imparted skill development training on different trades for involvement in employment and self-employment and out of them 20,15,208 trained youths engaged themselves in self-employment projects. For establishment and extension of self-employment projects since the inception of the micro credit programme and till March 2016 an amount of Tk. 143171.93 lakh was disbursed to 8,47,903 trained youths as loan from principal amount and revolving fund. The average rate of loan realization is 94%. Income of self-employed youth ranges from Tk.3000/- to Tk. 50,000/-. But in some cases successful self-employed youth earn more than one lakh taka per month. Moreover, a good number of trained youths obtained jobs in different organizations at home and abroad.

Skill development training in different technical and vocational trades is one of the pragmatic programs of DYD. In this regard, Department of Youth Development conducts two types of training programs. 1) Institutional training programs and 2) Non-institutional/ mobile training programs. Institutional training programs are residential and non-residential. Non-institutional / mobile training programs are implemented at upazila level according to local felt needs. Duration of Institutional training courses is 1 month to 6 months and non-institutional training courses are 7 days to 21 days.

Advancing Public Interest Trust (APIT) is an organization established in mid-2004 as a social enterprise. APIT envisions democratizing policy process and redistributing wealth and assets towards a new society with human dignity, quality citizenship. APIT wants to pursue for rights based development of societies, which ensures the indivisible rights, equality, sustainability and skills for all the citizen.



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APIT's ideology is gained from the democratic principle of enabling equal opportunity and representation of all members of the community, irrespective of their gender, beliefs and affiliations.

APIT is a non-profit organization contributing towards prosperous, happy and wealthy Bangladesh. Its motto is "Democratizing Policy Processes". APIT works for defending violation of human rights and promoting rights based development for inclusive growth in Bangladesh. Since its inception, APIT works hard to achieve its strategic objectives and to unfold it as a people-centered and research based policy advocacy organization. To do that APIT maintains quality, relevance, efficiency, integrity and timeliness whenever APIT embarks on any programmes or research endeavor.

These two organizations' visions are similar to build and make a better nation and a successful youth group. By working together with appropriate strategies, it will be easy to accomplish the missions of both these institutions.

To put outstanding contribution in youth development and involving youths in nation building activities DYD has been extending its cooperation for building partnership with different government and non-government organizations by signing MOU. In continuation of this approach, DYD agreed to sign MOU with Advancing Public Interest Trust (APIT) for betterment of youth community in the country.

**Between**

**The Department of Youth Development (DYD)** of the Ministry of Youth & Sports, Government of the People's Republic of Bangladesh with its Office at 108, Motijheel Commercial Area, Dhaka- 1000 ( 1<sup>st</sup> Party) which expression shall include its successors and representatives.

**And**

**The Advancing Public Interest Trust (APIT)** having its Office at 107 (Ground Floor), Sher Shah Suri Road, Mohammadpur, Dhaka-1207 (2<sup>nd</sup> Party) hereinafter referred to as 'APIT' which expression shall include its successors and assignees.

**PURPOSE of MOU :**

i) To organize training camps and provide training and affiliation to youth trainees who will be later on acknowledged and accepted by other job providers, institutions, such as government and non-government organizations.

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ii) To initiate capacity building endeavours for youth so that they can participate in the competitive job market as competent and productive candidates.

iii) To introduce government facilities for the training of youths in search for jobs at private and government organizations using infrastructural facilities (if available) of the Department of Youth Development of the Ministry of Youth & Sports to scale-up the training programme all across the country.

#### WHAT THIS MOU WILL COVER :

##### A. CONTRIBUTION OF THE DEPARTMENT OF YOUTH DEVELOPMENT :

The Department of Youth Development will contribute to :

1. To designate a staff member to serve as the liaison between Advancing Public Interest Trust (APIT) and the Department of Youth Development.
2. To provide necessary support and cooperation for strengthening implementation of Shikkhya to Employment Programme (S2EP).
3. To provide infrastructural facilities (space and accommodation if available) in Central Human Resource Development Centre, Sheikh Hasina National Youth Centre and other youth training centres of DYD to conduct training camps under S2EP initiative.
4. To cooperate positively in any effort taken by the Advancing Public Interest Trust (APIT) for connecting and involving participation of donor organizations and other national & international organizations.
5. To provide with necessary support and cooperation towards the activities in such way and manner as if the activities have similar interests like one being run by DYD.
6. To maintain records of activities undertaken subsequent to this MOU.

##### B. CONTRIBUTION OF ADVANCING PUBLIC INTEREST TRUST (APIT) :

If Advancing Public Interest Trust (APIT) gets sufficient financial support/fund from non-government partners, then APIT will contribute to :

1. To provide strategic insight and methodologies to implement the desired components of S2EP.
2. To provide strategic and intellectual inputs and technical assistances to develop implementation, monitoring, evaluation, redesigning, reviews and impact assessments for S2EP.



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3. To provide youths with job searching skills and capacities through S2EP initiative and Koromoshopan Pataton (training camp).
4. To identify partner/sponsor organizations and orient and sensitize these organizations.
5. To arrange trainers and resource persons and build their capacity as trainers/facilitators.
6. To arrange food, stationeries and other learning materials for the participants of Koromoshopan Pataton (5-day training camp) from corporate partners.
7. To arrange all other necessary resource support excluding infrastructural facilities for conducting all training camps.
8. To select participants for training.
9. To promote S2EP through activities like newspaper advertisements, distribution of leaflets/brochures and others like pre-FGD and etc.
10. To provide online training materials for students to develop certain skills for brighter career as follow-up activities of Koromoshopan Pataton (5-day training camp) of S2EP.
11. To arrange online session (if applicable) for registered trainees as another follow-up activities of Koromoshopan Pataton (5-day training camp) of S2EP.
12. To provide consultative support (if relevant and necessary) to Ministry of Youth & Sports as well as DYD for instilling S2EP learning for capacity building of youths in the country.
13. If possible or opportunities arise, conduct industry specific training, internship and placement in jobs (in special cases under joint cooperation with private organizations) on the basis of competencies of the participants.
14. To maintain records of activities undertaken subsequent to this MOU.

#### **PARTNERSHIP WITH CORPORATE SPONSORS UNDER THIS MOU :**

In order to provide the assistance, planned in the MOU, APIT may enter into such MOUs with other partners/private organizations, as deemed appropriate and such agreement shall require proper notification of the Department of Youth Development. Since all undertakings by APIT to this MOU, including the contribution identified above, are subject to the availability of funds from private business bodies/corporate entities.

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#### RESOLUTION OF DISAGREEMENT :

Any disagreement related to this MOU will be resolved through mutual discussion and understanding between the DG, DYD and the Chief/Director of APIT and their decision will be final.

#### TERMINATION OF MOU AND NOTICE :

Both the parties will have the right to terminate this MOU after failing to resolve any issue between parties in writing and will be sent to the relevant party at its address set out above or as notified by the party in accordance with this clause.

#### CONTACT PERSON OF DYD & APIT :

For fulfilling the objectives, on behalf of DYD the Deputy Director (Training) and on behalf of the Advancing Public Interest Trust (APIT) Ms. Sabrina Islam, Director will be the responsible as well as contact person regarding these activities.

#### GENERAL TERMS AND CONDITIONS :

1. The duration of MOU will be 02 (Two) years from the date of signing the MOU.
2. Mode of work will be based on partnership.
3. This MOU is not intended to effect an obligation of funds to either party.
4. Duration of MOU may be extended based on the consent of both parties upon the expiration of the current tenure.
5. Certificates will be awarded with joint signatures to the trainees trained under joint collaboration after successful completion of the courses organized by APIT through their own resources. APIT will print required certificates after approval of Director General of DYD.
6. The implementation of the provisions of this MOU will be in compliance with the respective administrative rules and procedures and subject to the availability of resources.
7. DYD and APIT will work together to monitor and review the progress of the regular operation of the training camps and put the recommendations for the future development.



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8. All materials developed by Advancing Public Interest Trust and used in this programme will remain the intellectual property of Advancing Public Interest Trust. And all materials developed by Advancing Public Interest Trust and the Ministry of Youth & Sports/DYD together locally and used in programme will remain both APIT and Ministry/DYD property.

9. Due to any requirement according to the circumstances, any changes could be made in the decision/ plan in MOU with approval from both parties.


10. Based on the changing needs both the party will cooperate each other for developing other innovative programmes and activities for Human Resource Development of the nation.

In witness whereof the parties here to have signed this MOU in Dhaka, Bangladesh on 22-08-2016, subject to bringing necessary amendments as and when necessary, based on mutual understanding.



(Sabrina Islam)  
Director

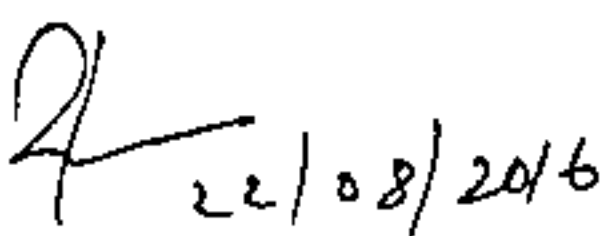
Advancing Public Interest Trust (APIT)



(Anwarul Karim)  
Director General

Department of Youth Development  
Ministry of Youth & Sports.

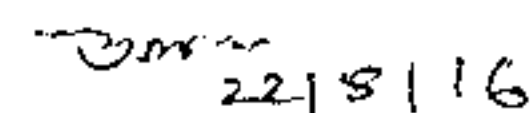
Witnesses:



1. Signature & date:  
Name & Address:

Priyanka Chakma  
Centre for Research & Information  
(CRI)  
House-2, Road-Dhanmondi (32)  
Dhaka

Witnesses:



1. Signature & date:  
Name & Address:

Deputy Director (Training)  
Department of Youth Development  
Ministry of Youth and Sports.