

Government of the People's Republic of Bangladesh

Department of Youth Development

Juba Bhaban

108 Motijheel C/A, Dhaka-1000.

www.dyd.gov.bd

Expression of Interest for Selection of Individual Consultant

1.	Ministry/Division	Ministry of Youth & Sports.
2.	Agency	Department of Youth Development
3.	Name of Procuring Entity	Md. Salimul Islam
4.	Title of Service	Selection of Individual Consultant
5.	Procuring Entity District	Dhaka
6.	Expression of Interest for Selection of	Individual Consultant (Time-Based)
7.	Eoi Ref. No	34.01.0000.047.11.007.2023-03
8.	Date (dd/mm/yyyy)	19-12-2023
KEY INFORMATION		
9.	Procurement Sub-method	Selection of Individual Consultant
FUNDING INFORMATION		
10.	Budget and Source of Fund	Development Budget of the Government
11.	Development Partner (if applicable)	N/A
PARTICULAR INFORMATION		
12.	Project/ Programme Code (if applicable)	N/A
13.	Project/ Programme Name (if applicable)	Feasibility Study for New Projects of DYD
14.	Eoi Closing Date and Time	31-12-2023 Time : 11.30 A.M
INFORMATION FOR APPLICANT		
15.	Brief Description of the Assignment	<p>Department of Youth Development is willing to engage a consultant to assist DYD in coordinating project design, planning, completion of feasibility study and initial implementation support. As part of this assignment the consultant has to be done the following tasks</p> <ol style="list-style-type: none"> 1. Preparation of EOI for selecting consulting firm for feasibility study of each proposed project. 2. Preparation of DPP, RDPP, TAPP, RTAPP, PDPP, PPNB, PFS etc. and other new project related documents & Project Concept Paper. 3. To assist Project Director to implement the project smoothly. 4. To prepare ToR for consulting firms for each proposed project. 4. To support Project Director in preparing relevant document of project activities. 5. To support for reporting to Ministry and IMED through specific format on regular basis. <p>The Consultant will report to Director (Planning) in every 3 months, Department of Youth Development.</p>
16.	Qualification and Experience Required	<p>Qualification :</p> <ol style="list-style-type: none"> (a) Post Graduate Degree from any reputed University in any discipline. (b) Diploma in Youth in Development work (DYDW). <p>Experience :</p> <p>Having minimum 20 years working experience in the field of Youth Development. Preference will be given those having working experiences in project planning, processing, approval and reporting in any government organization.</p>
17.	Other Details (if applicable)	For detail Terms of Reference and request for application the interested applicant can visit www.dyd.gov.bd
18.	Association with Foreign Firms is	N/A.
19.	Location	DYD Headquarter, Dhaka.
20.	Indicative Start Date	15-02-2024
21.	Indicative Closing Date	30-06-2026
22.	Name of the Official Inviting Eoi	Md. Salimul Islam
23.	Designation of the Official Inviting Eoi	Project Director Feasibility Study for New Projects of DYD
24.	Address of the Official Inviting Eoi	Office of the Director General Department of Youth Development Juba Bhaban 108 Motijheel C/A, Dhaka-1000.
25.	Contract Details of the Official Inviting Eoi	E-mail : ddplanning2@dyd.gov.bd Phone : 02223380758
26.	The Procuring entity reserves the right to accept or reject all Eois.	


(Md. Salimul Islam)
Project Director

**Feasibility Study for New Projects of DYD
Department of Youth Development**

Government of the People's Republic of Bangladesh
Department of Youth Development
Juba Bhaban
108 Motijheel C/A, Dhaka-1000.
www.dyd.gov.bd

Terms of Reference (ToR) for Individual Consultant
Feasibility Study New Project of DYD

1. About Department of Youth Development

Youth are not only the leaders of tomorrow, but also partners of today. They are social actors of change and progress. They are the crucial segment of a nation's development progress. Their participation should be encouraged in all possible ways. Their contribution, therefore, is highly needed.

The motivation, determination and high energy of the youth can make all the difference in building a nation. Proper guidance and direction can bring the youth in the forefront of national development. The youths have passions, dreams and hopes. They have bubbling enthusiasm which has to be regulated and utilized in the right way. This can surely ensure rapid development of nation.

To make youths responsible, self-confident, self-reliant and to transform them into disciplined productive workforce the Government of Bangladesh created Ministry of Youth Development in 1978 which subsequently renamed Ministry of Youth & Sports and Department of Youth Development (DYD) in 1981.

2. Project Description:

To this end, several numbers of projects are being adopting and implementing every year by the Department of Youth Development (DYD). To accommodate more youth DYD proposed some vital projects which cost more than Tk. 50.00 crore. According to the existing rules of the government projects need feasibility study which cost more than Tk. 50.00 crore.

On this point of view, Department of Youth Development (DYD) is taking initiative to conduct feasibility study of it's all proposed projects by renowned individual consultant(s), research/consulting firm. It will be a continuous process for the project period. Consultant will assist the project director regarding preparation of feasibility study proposal for advertising, annual work plan, procurement plan etc. Meanwhile, DYD has proposed the different projects for implementation which cost more than Tk. 50.00 crore.

Besides this, feasibility study of all proposed DYD's projects will be conducted by this project during the project period according to the needs of existing rules of the government for taking necessary action for implementation of the project.

3. Project Goal

(a) Overall Objective:

The overall objective of the study is to conduct data-driven analysis of technology, operations, management, market, industry demand, financials & impact of the project from different perspectives.

(b) Specific Objective:

- To test viability of the project especially outcome based various innovation driven options for the future long-term plans of the project's sustainability.
- To justify the potentiality of investment for youth to create employment and self-employment opportunity.



- To examine the financial, technical, economical and operational feasibility of the projects.
- To analyze the local and overseas demand of trade based training.

4. Project Outcomes and Outputs

Output 1:

- ✓ All proposed projects processed properly.

Output 2:

- ✓ Enhance the capacity of DYD to approve the project, within targeted time.

5. Selecting Method

Quality and Cost Based Selection (QCBS) Method.

6. Reporting and Dissemination:

Preparing comprehensive reports and expected to design a suitable technique to dissemination purpose.

7. Scope of Work

Department of Youth Development is willing to engage a individual consultant to assist DYD in coordinating project design, planning, completion of feasibility study and initial implementation support. As part of this assignment the consultant has to be done the following tasks

1. Preparation of EoI for selecting consulting firm for feasibility study of each proposed project.
2. Preparation of DPP, RDPP, TAPP, RTAPP, PDPP, PPNB, PFS and Project Concept Paper.
3. To assist Project Director to implement the project smoothly.
4. To prepare ToR for consulting firms for each proposed project.
5. To support Project Director in preparing relevant document of project activities.
6. To support for reporting to Ministry and IMED through specific format on regular basis.

The Consultant will report to Director (Planning) in every 3 months, Department of Youth Development.

8. Qualification and Experience Required

The individual consultant has to be the following qualification and experiences:

a) Qualification

- (a) Post Graduation Degree from any reputed University in any discipline.
- (b) Diploma in Youth in Development work (DYDW).

b) Experiences

Having minimum 20 years working experience in the field of youth development. Preference will be given those having working experiences in project planning, processing, approval and reporting in any government organization.

9. Budget & Payment

Payment will be made through government system. VAT and Tax will be deducted as per government rules and regulations.

10. Selection Criteria

Criteria	Score
1. Educational Qualification	10+5= 15
2. General Work Experience (Quantitative)	5
3. Relevant Work Experience (Quantitative)	40
4. Qualitative and Adequacy for the Post	25
5. Suitability Considering Age, Skill & Others Proficiency	10
6. Interview	5
Sum of Score (1+2+3+4+5+6) =	100

General Terms and Conditions

- The selected individual consultant should implement the work in coordination with the focal person of DYD.
- DYD reserves the right to accept or reject any proposal from applicants without giving and verbal and/or written rationale.
- All reports and documents prepared during the assignment will be treated as DYD's property.

11. Bindings

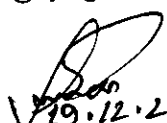
All documents and materials are the property of DYD and are not to be shared with the public.

12. Submission of Proposal

The application/proposal should be written in Times Roman font with a font size of 12 in English. Individual Consultants interested in participating should send proposals. In the subject line, type "Feasibility Study of New Projects of DYD" to DYD head office 108 Motijheel C/A, Dhaka-1000. Proposals must be submitted by **31 December 2023**, by directly /postal/courier service.

Contact person

For any further queries, please communicate to the email address: ddplanning2@dyd.gov.bd


19.12.23

(Md. Salimul Islam)
Project Director
Feasibility Study for New Projects of DYD