

MEMORANDUM OF UNDERSTANDING (MOU)

BETWEEN

DEPARTMENT OF YOUTH DEVELOPMENT
MINISTRY OF YOUTH & SPORTS
GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

AND

WINROCK INTERNATIONAL INSTITUTE FOR AGRICULTURAL
DEVELOPMENT
(WINROCK INTERNATIONAL)

May 2015

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MEMORANDUM OF UNDERSTANDING (MOU)

Background:

To transform the unemployed youth into organized, disciplined and productive workforce and prepare the unemployed youths for self-employment and wage employment at home and abroad by providing skill development training and micro-credit support the Government created Ministry of Youth & Sports in 1978 and Department of Youth Development (DYD) in 1981. Since its inception, the Department has been extending multifarious training, guidance and support to the youths. To harness their potentialities properly and transform them into human resource has been the mission of DYD. Since the inception (1981) of the Department of Youth Development and till September 2014 a total number of 42,88,038 youths (male & female) has been imparted skill development training on different trades for involvement in employment and self-employment and out of them 20,04,112 trained youths engaged themselves in self-employment projects. For establishment and extension of self-employment projects since the inception of the micro credit programme and till June 2014 an amount of Tk. 128838.48 lakh was disbursed to 8,18,184 trained youths as loan from principal amount and revolving fund. The average rate of loan realization is 94%. Income of self-employed youth ranges from Tk.3,000/- to Tk. 50,000/-. But in some cases successful self-employed youth earn more than one lakh taka per month. Moreover, a good number of trained youths obtained jobs in different organizations at home and abroad.

Skill development training in different technical and vocational trades is one of the pragmatic programs of DYD. In this regards, Department of Youth Development conducts two types of training programs. 1) Institutional training programs and 2) Non-institutional/ mobile training programs. Institutional training programs are residential and non-residential. Non-institutional / mobile training programs are implemented at upazila level according to local felt needs. Duration of Institutional training courses is 1 month to 6 months and non-institutional training courses are 7 days to 21 days.

Under the USAID-funded Asia Farmer-to-Farmer (F2F) programme, Winrock International will strengthen capacity of some selected institutions that promote youth entrepreneurship in Bangladesh's agriculture sector. Winrock's Asia F2F programme approach utilizes highly qualified short-term, youth development expert volunteers to support institutional hosts that have demonstrated the political will to initiate institutional reforms for improved youth entrepreneurship. Aligning with USAID/ Bangladesh's Feed the Future Strategy, Bangladesh Government's Country Investment plan 2011 and National Youth policy 2003, the programme will strengthen the performance of these selected institutions. The programme will utilize elements of USAID's Human and Institutional Capacity Development (HICD)

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approach to improve the performance of these selected institutions. Following the signing of this MOU, Winrock International will work with the Department of Youth Development to conduct an institutional performance assessment to identify any performance gaps and their root causes, and to recommend solutions to close targeted performance gaps. Winrock will then focus support on areas best served by volunteer technical assistance, such as dissemination of agriculture technologies and innovations, focusing particularly on Bangladesh's priority high-value sub-sectors of aquaculture, livestock, and horticulture training curricula/module development and revision, educating youth in entrepreneurship, business planning, and marketing, organizational development, instructor/facilitator and trainee/student recruitment and retention and others. It is intended that the successful implementation of the recommended performance solutions will lead to measurable results in achieving organizational goals.

These two organizations' visions are similar to build and make a better nation and a successful youth group. By working together with appropriate strategies, it will be easy to accomplish the missions of both these institutions.

To put outstanding contribution in youth development and involving youths in nation building activities DYD has been extending its cooperation for building partnership with different government and non-government organizations by signing MoU. In continuation of this approach, DYD agreed to sign MoU with Winrock International for betterment of youth community in the country.

Between

The Department of Youth Development (DYD) of the Ministry of Youth & Sports, Government of the People's Republic of Bangladesh with its Office at 108, Motijheel Commercial Area, Dhaka- 1000 (1st Party) which expression shall include its successors and representatives.

And

The Winrock International having its Office at House- 02, Road- 23/A, Gulshan- 01, Dhaka-1212 (2nd Party) hereinafter referred to as 'Asia Farmer to-Farmer Programme' which expression shall include its successors and assignees.

This Memorandum of Understanding (MoU) is **signed on 12-05-2015 at Dhaka** between the Department of Youth Development (DYD) of the Ministry of Youth & Sports, Government of the People's Republic of Bangladesh and Winrock International and shall be valid for three years up to 11-05-2018 and may be extended further upon the agreement of both the parties.

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PURPOSE of MoU :

- i) To strengthen capacity of the Department of Youth Development in order to conduct performance assessment to identify performance gaps and their root causes and to recommend solutions to close targeted performance gaps.
- ii) To enhance capacity of DYD officials and trainers by implementing Training of Trainers on mutual understanding and cooperation.
- iii) To transform unemployed youths into productive workforce with a view to make them successful entrepreneurs in agriculture sector by providing training and technical support and ultimately mainstreaming them in national development.
- iv) To disseminate agriculture technologies and innovations to the youth entrepreneurs.

WHAT THIS MoU WILL COVER :

A. CONTRIBUTION OF THE DEPARTMENT OF YOUTH DEVELOPMENT :

The Department of Youth Development will contribute to :

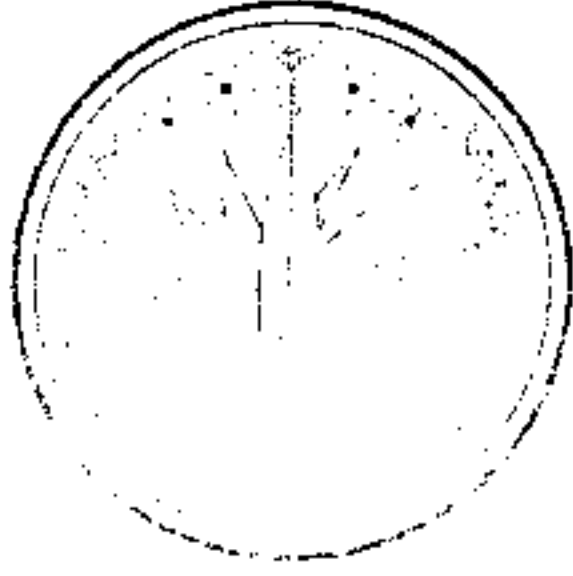
1. To designate a staff member to serve as the liaison between Winrock International and the Department of Youth Development.
2. To facilitate contact between members of the Department of Youth Development's management/staff and the individual(s) conducting the performance assessment.
3. To cooperate fully with the performance assessment including making the Department of Youth Development's management/ staff available for person-to-person interviews and group meetings.
4. To allow the individual (s) conducting the performance assessment to have access to the Department of Youth Development's organizational charts, job descriptions, and management policies and procedures.
5. To provide support for the implementation of agreed upon activities outlined in the development plan as a result of the performance assessment.
6. To maintain records of activities undertaken subsequent to this MoU.

B. CONTRIBUTION OF WINROCK :

Contingent upon USAID funding, Winrock International will endeavor to :

1. To undertake an assessment of the Department of Youth Development performance. This will be conducted by one or more expert volunteers who will work with the Department of Youth Development to identify performance gaps and their root causes.

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2. To develop a summary of key findings and recommendations for addressing the root causes of the performance gaps.
3. To make recommendations for a development plan and outline the resources required to close the identified performance gaps.
4. To provide short-term technical assistance, utilizing expert volunteers, to address identified and agreed upon performance gaps.
5. To set clear directions and provide necessary guidance to the Department of Youth Development on how to act on the findings of the performance assessment.
6. To maintain records of activities undertaken subsequent to this MoU.

OBLIGATION OF FUND :

This MoU is not intended to effect an obligation of funds to either party. Each party hereby agrees to cover its own costs to carry out the endeavors cited herein. In order to provide the assistance planned in this MoU, Winrock International may enter into such agreements with other public and private parties as deemed appropriate. All undertakings by Winrock International to this MoU, including the contributions identified above, are subject to the availability of funds. This MoU does not obligate either party to work exclusively with the other or constitute either organization the agent of the other.

RESOLUTION OF DISAGREEMENT :

Any disagreement related to this MoU will be resolved through mutual discussion and understanding between the DG, DYD and the Group Vice President, Enterprise and Agriculture, Winrock International and their decision will be final.

TERMINATION OF MoU AND NOTICE :

Both the parties will have the right to terminate this MoU after failing to resolve any issue between parties in writing and will be sent to the relevant party at its address set out above or as notified by the party in accordance with this clause.

AUTHORIZED REPRESENTATIVES :

The parties shall be represented by those holding or acting in the offices held by the signatories of this MoU. Each party may, by written notice to the others, identify additional representatives authorized to represent that party for all purposes other than executing formal amendments to this MoU. Each party shall notify the other, in writing, of changes in its authorized representatives.

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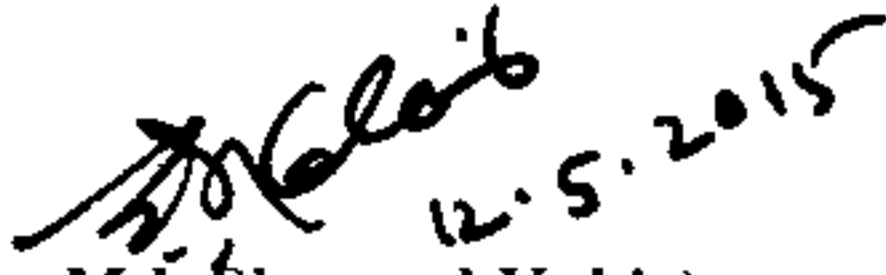
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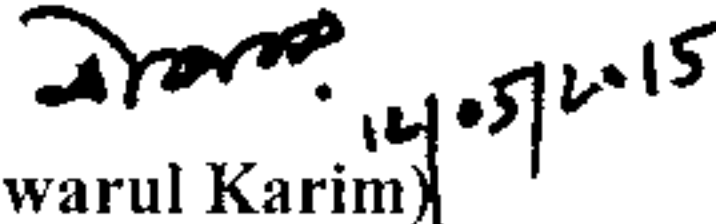
CONTACT PERSON OF DYD & WINROCK INTERNATIONAL :

For fulfilling the objectives, on behalf of DYD the Director (Planning) and on behalf of Winrock International Biswajit Kumar Sarkar, Monitoring and Evaluation Specialist, Asia Farmer-to-Farmer Programme will be the responsible as well as contact person regarding these activities.

Under the above terms and conditions, the two parties shall execute this MoU, subject to bringing necessary amendments as and when necessary based on mutual understanding.

For Winrock International


(Dr. Md. Shamsul Kabir)
Asia Farmer-to-Farmer Regional Director
Winrock International


(Anwarul Karim)
Director General
Department of Youth Development
Ministry of Youth & Sports
Anwarul Karim
Director General
Department of Youth Development
Ministry of Youth & Sports
Government of the People
Republic of Bangladesh

Witness :


Witness :


May 12, 2015

1. Signature & date:

Name & Address:

Badal Kumar Golder
Project Management Specialist
Asia Farmer-to-Farmer Program
Winrock International .5.


12.05.2015

1. Signature & date:

Name & Address:

মোঃ সাইদুর রহমান সেশিম, পিএইচডি
পরিচালক (প্রশাসন ও অর্থ)
যুব উন্নয়ন অধিদপ্তর, ঢাকা।