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## MEMORANDUM OF UNDERSTANDING (MoU)

Between the

**The Department of Youth Development (DYD)** under the Ministry of Youth and Sports, Government of the People's Republic of Bangladesh with its Head Offices at Jobo Bhabon, 108, Motiheel Commercial Area, Dhaka- 1000 (1<sup>st</sup> Party), Telephone: +88-02-99559389, Fax: +88-02-9587300 Facebook Page: departmentofyouthdevelopmenthq, Email "Director General", dg@dyd.gov.bd, Website: www.dyd.govt.bd which expression shall include its successors and representatives.

And

**Social Development Foundation (SDF)**, under the Financial Institutions Division, Ministry of Finance 22/22 Khilji Road, Mohammadpur, Dhaka-1207; Phone: + 8802-58157625-28, Email: info@sdfbd.org; website: www.sdfbd.org (2<sup>nd</sup> Party) hereafter referred to as 'SDF' which expression shall include its successors and assignees.

This Memorandum of Understanding (MoU) is made on the 15 July 2020 and shall be valid up to 14 July 2025, and may be extended further upon the agreement of both the parties.

### 1.1 Department of Youth Development (DYD):

Since its inception, the major objectives of the DYD have been to harness the potentials of the youth properly and transform them into human resources. The DYD has already imparted training to a total of 60,78,144 youths, including male and female, up to February 2020 on different trades. Out of them 22,25,767 trained youths engaged themselves in self-employment sectors. For launching and expanding self-employment projects, the DYD has disbursed a total of Tk. 1950,46.86 as micro credit as of January 2020 among 9,56,187 trained youths. The

“দেশপ্রেমের শপথ নিন, দুর্নীতিকে বিদায় দিন”





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income of self-employed youths ranges from Tk. 6,000/- to 50,000/-. But in some cases, successful self-employed youths earn more than Tk. one lakh a month. Besides, a good number of trained youths secured jobs in different organizations, both at home and abroad.

The DYD organises two types of training programmes-Institutional training and non-institutional/mobile training programmes. Institutional training programmes are both residential and non-residential ones. Non-institutional/mobile training programmes are implemented at upazila level in view of local needs. The duration of institutional training courses ranges from 1 to 6 months while the duration of non-institutional training is from 7 to 21 days.

In order to make outstanding contributions in the area of youth development and involve youths in nation-building activities, the DYD has been extending its cooperation in establishing partnerships with different government and non-government organizations by signing MoUs. In continuation of this approach, the DYD already signed an MoU with SDF for a period of five years with effect from February 2014 to February 2019 which has come to an end. Under this MoU, SDF has been able to train a total of 7347 un/under employed youths by the DYD.

Now SDF wants to have another MoU signed with the DYD to make bigger contributions to the field of youth employment in line with the Govt. of Bangladesh's vision for a period of another 5 (five) years. To this end, discussions and meetings between DYD and SDF have been held successfully, and both the parties have agreed gladly to sign the same. The duration of this MoU will be for a period of 5 years from 15 July 2020 to 14 July 2025. It is expecting that under this MoU SDF will be able to train a total of approximately 6000 un/underemployed youths from the project areas to make bigger contribution to the national economy.

#### 1.2 Social Development Foundation (SDF):

Social Development Foundation (SDF) was established in 2000 as an autonomous and 'not-for-





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profit' organization by the Government of Bangladesh under the Ministry of Finance. It was registered under the Companies Act-1994 on July 28, 2001. SDF has grown to become one of the most successful organizations of Bangladesh in poverty alleviation. SDF reinforces multidimensional programmes that impact all the aspects of lives of the disadvantaged people, focusing on building sustainable village institutions and empowerment of women.

Since its inception, SDF has been making every effort with need-based approaches and professionalism to expand the capabilities of the extreme poor and poor to enhance their economic ability, to live healthy lives, facilitate them to nurture their talents and interests, and above all to offer them an opportunity to live in dignity and with self-respect exercising their rights properly in society.

The basic approach of SDF is to strengthen rural communities by building sustainable community-based institutions, help raise awareness of the poor, and create a platform for the disadvantaged to encounter the challenges they face. Its efforts touched the lives of an estimated 8.5 million people, directly and indirectly. It has also been tremendously successful in establishing linkages with the GO/NGO service providers to leverage their resources, involving the unemployed youths in the development process, and institutionalizing effective learning through a participatory process.

SDF has been implementing the 'Nuton Jibon Livelihoods Improvement Project (NJLIP)' expanding the scope for the poor for their economic growth through enhancing their income and creating employment opportunities through executing **Community Driven Development (CDD)** approach. It is exploring new ways of delivering critical infrastructure services, institution strengthening and social assistance to the rural poor, and building their capacity at the village level. The holistic approach adopted by SDF enables the poor, particularly women and unemployed youths, to build, secure and use social assets to improve their well-being, reduce vulnerabilities, take advantage of new opportunities, exercise their rights and play a more active role in society.





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SDF is proud to be part of the development initiatives of the Government of Bangladesh and has been contributing enormously towards achieving the **Sustainable Development Goals (SDGs)**, particularly in its project areas, and now it is contributing to the efforts of the Government to transform Bangladesh into a '**Middle Income Country by 2021**', aimed at an array of issues that include cutting poverty, ensuring healthy lives and promoting decent work and economic growth, bolstering education, achieving gender equality, improving nutrition and promoting sustainable agriculture and ensuring access to water and sanitation.

## 2. MoU Purpose:

a) The Director General of Department of Youth Development (DYD) and Managing Director of Social Development Foundation (SDF) entered into an MoU in order to collaborate/deliver short- and long-term training courses on skills development and building technical knowledge of the un/under employed youths of SDF project areas. The DYD will provide training (market feasible/demand based) in close collaboration with SDF and share resources, expertise and experiences with the unemployed youths of Nuton Jibon Livelihoods Improvement Project (NJLIP) and Sustainable Coastal and Marine Fisheries Project (SCMFP) in Mymensingh, Cumilla, Chandpur, Sylhet, Sherpur, Barishal, Pirojpur, Bagherhat, Sharaitpur, Khulna, Satkhira, Chittagong, Cox's Bazar, Feni, Laxmipur, Noakhali, Patuakhali, Barguna, Bhola, and Rangpur districts. The objective of this collaboration is to equip youths with appropriate skills and capacitate them both psychologically and technically for securing appropriate employment and help them emerge as small entrepreneurs.

b) Giving priority and providing skills development training to un/under-employed youths of SDF project areas;

c) Providing special training courses on specific professions/trades to un/under employed



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youths of SDF project areas; and

- d) Providing existing financial support to the trained youths willing to establish micro enterprises and emerge as small entrepreneurs.

**3. Both the parties agree on as follows:**

- a) **Number of Courses:** No. of courses will be finalized in view of the existing training programme/capacity of the DYD upon discussions and agreement between both the parties;
- b) **Course duration:** As per existing training calendar of the DYD;
- c) **Admission requirement:** As per the existing admission criteria of the DYD;
- d) **Registration:** The eligible candidates shall have to be registered before the commencement of the courses;
- e) **Awarding certificates:** On successful completion of the training, the trainees will be awarded with certificates signed by the DYD authorities;
- f) **Micro and Small Entrepreneurships support loan:** The successful and interested youths, who are willing to establish micro enterprises, will be provided with micro enterprise development loan support by both the parties as per their existing procedures.

**4. Contact Person of DYD and SDF:**

In order to coordinate these training activities on behalf of the DYD, the Director (Training) and similarly on behalf of SDF, Deputy General Manager, Youth Employment Generation Support (YEGS) unit will be the contact persons.

**5. Responsibilities of Social Development Foundation (SDF):**

The SDF shall –

- a) Select trainees from its project areas and ensure their participation in DYD training centres as per the training plan;





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- b) Make payment for training costs, if required, while organizing any special training for the SDF-supported unemployed youths. To this end, prior discussions between the two parties will be held leading to decisions for implementation;
- c) Make recommendations, if any, and liaison with DYD for successful completion of the training courses as well as enhancing self-employment and/or establishing micro enterprises by the trained youths;

**6. Responsibilities of the Department of Youth Development (DYD):**

The DYD shall-

- a) Giving priority to provide skills development training to unemployed youths of SDF through its own training institutes and other existing facilities and provision;
- b) Take necessary steps through its own network to select the required number of participants from the poor and unemployed youth groups of SDF and make necessary arrangements for registration.
- c) DYD will give possible priority to select a good number of participants in one batch so that the extreme poor youths who came from remote villages will get the first opportunity.
- d) Provide regular invitation and sending admission notices to the focal person/officials concerned of SDF for taking necessary initiatives and other logistic support under their jurisdiction as per the contract.
- e) DYD will provide a list of successful youths who being awarded; so that SDF will develop a base for reporting to DYD and also for tracking them properly.
- f) DYD shall allow SDF to utilize its venues (subject to availability) and facilities at the DYD rates if required; and
- g) DYD will also proactively participate in developing small entrepreneurs and will also take part in establishing micro enterprises by supporting with micro enterprise loan to the youths.



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#### 7. Relationship of Parties:

This MoU is a joint collaboration between the parties hereto. Any party to this MoU will perform its work as required under this MoU as an independent body and not as an agent of the other. Neither party is authorized to act as an 'Agent or Representative' of the other or to permit the other party to enter into any contract or take any obligation or liability for other party, outside of the MoU.

#### 8. Monitoring and Reporting:

- SDF through its authorized representatives will visit training centers and interact with local authorities to oversee training programme and resolve local issues;
- DYD will also monitor with its own mechanisms;
- Both DYD and SDF shall sit together at national level on quarterly basis to review progress and or find out new opportunities.

#### 10. Dispute Settlement:

Any dispute related to this MoU will be settled through mutual discussions and understanding between the DG, DYD and the MD, SDF and their decision will be final.

#### 11. Confidentiality:

In the course of the implementation of the activities, SDF and DYD will treat all types of information of the activities as confidential and under no circumstances pass to a third-party without expressed permission from SDF & DYD. Confidentiality will be maintained by both parties.

#### 12. Termination of MoU and Notice:

Both the parties will have the right to terminate this MoU after failure to resolve any issue between DG, DYD and MD, SDF in writing, and it will be sent to the relevant party at its





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address given above or as notified by the party in accordance with this clause. Finally, SDF & DYD will abide by all the terms and conditions of this MoU.

#### 13. Copies:

This MoU consists of two original copies of 09 pages, one is for i) the 1<sup>st</sup> party- Department of Youth Development and the other for ii) the 2<sup>nd</sup> party-Social Development Foundation (SDF).

#### 14. General Terms and Condition:

- The training programme will start after signing of the MoU;
- The skill development and self-employment initiative for the unemployed youth being trained in this way will be implemented jointly;
- Both the parties will take responsibility to make the full training programme a success and each of the two parties will perform their respective obligations as contained in the contract as per by laws.
- That the DYD is responsible for overall management of the training event such as venue, food, accommodation, etc.
- Issue certificates to those who will satisfactorily complete the training courses (for all DYD organized training courses).
- Both organizations will work on promoting youth skill development for making small entrepreneurs and will deliver efforts to establish micro enterprises.
- DYD shall allow access to the SDF or its representatives to training classes and attendance sheet of the trainees for the purposes of evaluation and seek opinion of the trainees whether they are satisfied with the training etc.



